

California Department of Human Resources

Attorney | Labor Relations Counsel

Link to apply: [Attorney Labor Relations Counsel](#)

\$7,506.00 - \$12,026.00 per Month

New to State candidates will be hired into the minimum salary of the classification or minimum of alternate range when applicable.

***This position is eligible for a pay differential that is 5% of the monthly base pay rate, as well as a hiring-above-minimum (HAM) salary rate.**

About this Role

Do you want to be the first chair attorney litigating administrative hearings, and arguing writs, motions, and appeals in civil court -- all while maintaining a work-life balance, collaborating with a supportive team of attorneys and assistants, AND having multiple telework days*?

If so, join the small boutique law firm that is California Department of Human Resources (CalHR) Legal Division. You will work on diverse labor and employment duties—including litigating a wide variety of interesting and impactful labor and employment cases, conducting training, performing workplace investigations, providing in-house counsel on employment and personnel matters, and consulting and drafting legal opinions for high level executives on sensitive issues and projects. Unlike many other state departments, CalHR attorneys are authorized to independently represent CalHR and other departments in civil litigation, including both state and federal courts, and appellate courts in labor law matters. Our attorneys regularly argue consequential matters in superior and appellate courts that involve important public policy issues, and which ultimately may result in published decisions and shape the law.

You will enjoy being assigned the majority of your work from the inception of the case and will be the primary attorney working the matter until its resolution. And working alongside approximately 15-20 attorneys, you'll have the support and collaboration of experienced peers, and the ability to mentor more junior attorneys throughout your tenure at CalHR.

Under the direction of an Assistant Chief Counsel (ACC), and under the general supervision of the Chief Counsel and Deputy Chief Counsel, the Attorney performs entry level duties to performing legal work of average difficulty with increased independence and responsibility, depending upon the appropriate range of the incumbent.

of Positions: Multiple

Work Location: Sacramento County

Telework: Hybrid

Job Type: Permanent, Full Time

Minimum Requirements:

<https://hrnet.calhr.ca.gov/CalHRNet/SpecCrossReference.aspx?ClassID=5778>

Special Requirements

- The position(s) require(s) a(n) CA State BAR License. You will be required to provide a copy of your license prior to being hired.

All interested applicants are required to submit a Statement of Qualifications (SOQ). Please provide direct responses to each of the numbered items listed below. Applicants must number and include the full text of the SOQ items in their response. Please include specific examples of your education, training, and/or experience. SOQs should be limited to a maximum of two (2) pages, single-spaced, twelve-point Arial font.

1. Please describe and give examples of your knowledge of and experience in labor and/or employment law as well as any litigation experience, including administrative litigation. Include any applicable education, volunteer, training, and/or work experience.

Note: Applicants who do not follow these instructions may be disqualified from the selection process. Cover letters and resumes do not take the place of the SOQ.

For helpful guidance on writing an effective SOQ, please see our [Work4CA guide](#).

How To Apply

Complete Application Packages (including your Examination/Employment Application (STD 678) and applicable or required documents) must be submitted to apply for this Job Posting. Application Packages may be submitted electronically through your CalCareer Account at www.CalCareers.ca.gov. When submitting your application in hard copy, a completed copy of the Application Package listing must be included. If you choose to not apply electronically, a hard copy application package may be submitted through an alternative method listed below:

Address for Mailing Application Packages

You may submit your application and any applicable or required documents to:

Department of Human Resources

Human Resources Office

Attn: Classification & Hiring Unit

1515 S Street, North Building, Suite 500

Sacramento, CA 95811-7258

Address for Drop-Off Application Packages

You may drop off your application and any applicable or required documents at:

Department of Human Resources

Human Resources Office

Classification & Hiring Unit

1810 16th Street

Sacramento, CA 95811-7258

08:00 AM - 05:00 PM

Required Application Package Documents

The following items are required to be submitted with your application. Applicants who do not submit the required items timely may not be considered for this job:

- Current version of the State Examination/Employment Application STD Form 678 (when not applying electronically), or the Electronic State Employment Application through your Applicant Account at www.CalCareers.ca.gov. All Experience and Education relating to the Minimum Qualifications listed on the Classification Specification should be included to demonstrate how you meet the Minimum Qualifications for the position.
- Resume is optional. It may be included, but is not required.

- Statement of Qualifications - **A Statement of Qualifications (SOQ) is required and must be included.** Please see the Special Requirements section for instructions.

Applicants requiring reasonable accommodations for the hiring interview process must request the necessary accommodations if scheduled for a hiring interview. The request should be made at the time of contact to schedule the interview. Questions regarding reasonable accommodations may be directed to the EEO contact listed on this job posting.

For more information about this role, benefits, to apply and more- click here: [Attorney Labor Relations Counsel](#)