

January 21 - March 11, 2026 (Wednesdays) 6:00-8:00 PM

Live Sessions Via Zoom

Registration Information

\$350 Sacramento LPA and Legal Professionals, Inc. ("LPI") Members \$450 Non-Members

Forms of Payment Accepted: Check/Credit Card

Mail Checks to: Sacramento LPA 3053 Freeport Blvd., #244 Sacramento, CA 95818-4346

Includes course fee, textbook (*Law Office Procedures Manual**), all training materials, and membership¹ in Sacramento Legal Professionals Association for February 2026-April 2027

(¹ applies to those who are not already members of Sacramento LPA/LPI)

Register at:
www.SacLPA.org/events
LAST DAY TO REGISTER IS 1/19/2026
NO REFUNDS AFTER THIS DATE

This is a live, online, eight-week course covering California state court practice and procedures, as well as best practices and ethics for the legal support professional. It is designed for beginning-level students or for those who desire a refresher in basic legal procedure. Previous work experience in an office or law office setting is strongly recommended.

TOPICS COVERED

- Court Structure, Best Practices, and Ethics
- Civil Litigation
- Discovery
- Calendaring
- Citations
- Family Law
- Probate/Estate Planning
- Transactional Law

*Registrations received after January 19th are not guaranteed to receive the textbook by the first night of class.